



SHIPPING INSTRUCTIONS

COMPANY: _____

SHIP TO: _____

BILL TO: _____

DOES YOUR FACILITY HAVE A FORK LIFT? YES NO

DOES YOUR FACILITY UNLOAD BY HAND? YES NO

ARE WOODEN SKIDS REQUIRED? YES NO

ARE THERE ANY RESTRICTIONS ON UNIT SIZE? YES NO

IF YES, PLEASE EXPLAIN:

PREFERENCES ON QUANTITY PER UNIT? YES NO

IF YES, PLEASE EXPLAIN:

SHOULD A DOCK TIME BE SET UP FOR DELIVERY? YES NO

IF YES, PERSON TO CONTACT: _____

PLEASE LIST RECEIVING HOURS: _____

OVERRUN: _____ UNDERRUN _____

OTHER COMMENTS:

